

Guidelines for the Tokyo Tech Academy for Convergence of Materials and Informatics Scholarship  
at Tokyo Institute of Technology

April 5, 2019

Article 1: Purpose

These guidelines concern a scholarship (“Scholarship”) awarded to students as financial aid and funded by sources other than the Doctoral Program for World-leading Innovative & Smart Education. Doctoral students admitted to the Tokyo Tech Academy for Convergence of Materials and Informatics (“TAC-MI”) of Tokyo Institute of Technology (“the Institute”) and registered for the TAC-MI educational program (“Educational Program”) prescribed in Article 12, paragraph 2 of the Tokyo Institute of Technology Tokyo Tech Academy for Convergence of Materials and Informatics Educational Program Rules (No. 5 of 2019) (“Educational Program Rules”) are eligible to receive the Scholarship (“Student(s”).

Article 2: Scholarship Award

The Scholarship may be awarded to outstanding Students who have passed both the TAC-MI Screening Examination for Conducting Doctoral Study under Article 8 of the Educational Program Rules and the Qualifying Examination for Doctoral Students Pursuing Research under Article 9 of the Educational Program Rules, allowing those Students to concentrate on pursuing their studies and research.

The Scholarship will be tenable for the standard duration of a doctoral degree program as specified in Article 6, paragraph 1 of the Tokyo Institute of Technology Graduate School Regulations (Institute Regulation No. 4 of 2011; “Graduate School Regulations”).

Article 3: Scholarship Requirements

Students must meet the requirements listed in the following items to receive the Scholarship.

- i. Students must be continuously enrolled at TAC-MI for one year or longer after commencement of the Scholarship.
- ii. Students must not receive any financial aid, whether it be a grant or a loan, from the Japanese government or other organizations (excluding those approved by the Institute).
- iii. Students must not engage in any part-time work (except for work as a teaching assistant, work as a research assistant, or other education and research activities at the Institute).
- iv. Students must submit a Confirmation of Enrollment in Educational Program, approved by his or her academic supervisor, to the Director of the Tokyo Tech Academy for Convergence of Materials and Informatics ("TAC-MI Director") every month.

#### Article 4: Scholarship Application

Students seeking to receive the Scholarship must submit the designated documents to the TAC-MI Director by the date specified separately.

#### Article 5: Selection Process

1. The TAC-MI Director will determine who will receive the Scholarship after discussion with the TAC-MI Management Committee ("Committee").
2. The TAC-MI Director will publicly announce the names of the Students who have been selected to receive the Scholarship ("Recipient(s)") before the payment begins.

#### Article 6: Scholarship Amount

The Scholarship amount will be separately specified by TAC-MI.  
The monthly amount per Recipient must not exceed JPY 150,000.

#### Article 7: Payment

1. As a general rule, the monthly payment will be made by transfer to the Recipient's bank account on the specified payment date (the 21st of the month, or the nearest business day before the 21st if the 21st falls on a weekend or national holiday, under the Act on National Holidays (Act No. 178 of 1948)).
2. Despite the provision of the preceding paragraph, if the payment cannot be made due to failure to confirm facts pertaining to the requirements of the Scholarship by the designated payment date, the payment will be made on a subsequent payment date.

#### Article 8: Termination of Scholarship

1. If any of the following items apply to a Recipient, the TAC-MI Director may suspend or terminate the Scholarship payment after discussion with the Committee. The suspension or termination will take effect from the day following the occurrence of the event.
  - i. The Recipient takes a leave of absence, withdraws, or is dismissed from the Institute.
  - ii. Disciplinary action has been taken against the Recipient.
  - iii. The Recipient fails to meet the set academic standards or demonstrates unacceptable behavior.
  - iv. The Recipient fails to submit the Confirmation of Enrollment in Educational Program specified in Article 4, item 3.
  - v. The Recipient is no longer eligible to receive a completion certificate from the Educational Program following evaluation by TAC-MI.
  - vi. The Recipient is no longer enrolled at TAC-MI following evaluation by TAC-MI.
  - vii. Any other cases deemed necessary by the TAC-MI Director

2. If a Recipient passes away, the TAC-MI Director will discuss this with the Committee and terminate Scholarship payment from the month following the passing of the student.

#### Article 9: Return of Scholarship Payment

1. The TAC-MI Director may request the return of payments pertaining to Scholarship termination from Recipients whose Scholarship has been terminated pursuant to the provision of Article 8.
2. Recipients must promptly return payments pertaining to Scholarship termination upon request pursuant to the provision of the preceding paragraph.

#### Article 10: Special Provisions for Payment

If deemed necessary, the TAC-MI Director may, after discussion with the Committee, continue to award the Scholarship for up to one year as long as the Recipient remains enrolled at TAC-MI, even if his or her Scholarship has been terminated in accordance with the provision of Article 8, paragraph 1, item 5.

#### Article 11: Receipt of Competitive Research Fund

1. Despite the provision of Article 3, item 2, the Recipient may be allowed to apply for other competitive research funding if it is essential to conduct research.
2. If the Recipient applies for any other competitive research funding pursuant to the provision of the preceding paragraph, he or she must follow the designated procedure and obtain permission from the TAC-MI Director.

#### Article 12: Scholarship Termination Due to Special Circumstances

The TAC-MI Director may, after discussion with the Committee, terminate the Scholarship payment or reduce the amount due to budget circumstances, etc.

#### Article 13: Miscellaneous Provisions

In addition to the provisions of these Guidelines, any other matters pertinent to the Scholarship payment will be stipulated separately.

#### Supplementary Provisions

These Guidelines come into effect from April 5, 2019, and will apply from April 1, 2019.